

Desk and Derrick Club of the Westbank College Scholarship Guidelines

General Guidelines for All Applicants:

1. Must submit application through an active Westbank Desk and Derrick member. All active Westbank Club Members are encouraged to apply for the Scholarship, provided they meet the guidelines.
2. Graduating High School Seniors must provide copies of **both** GPA and ACT scores. Proof of **cumulative** GPA with a minimum of 2.75 and ACT of 23 is needed to qualify. These scores must be on an **official transcript with student name**.
- 2a. All High School Seniors must provide a Letter of Acceptance from the College or University attending.
- 2b. Current college students must submit proof of **cumulative** GPA of 2.75 or higher on an **official transcript with student name**.
3. All applicants must submit completed application form, including all requested documentation to your Desk and Derrick Sponsor by **March 15th**.
4. No applicant will be granted more than four annual Scholarship Awards (need not be four consecutive years).
5. All applicants must provide at least one letter of recommendation in addition to your Desk and Derrick Sponsor or immediate family member.
6. All applicants must provide a letter or essay detailing intended field or study and educational goals.

Desk and Derrick Sponsor Responsibilities:

The Desk and Derrick Sponsor must write and submit a letter to the committee detailing their personal knowledge of the applicant. This letter, the application, and all attachments, **MUST** be submitted to the Scholarship Chairman or be postmarked by March 15th and mailed to: Desk and Derrick Club of the Westbank Scholarship Chairman, P. O. Box 2875, Gretna, La. 70053-2875. **Incomplete applications or those received after the deadline will be disqualified.**

Scholarship awards will be issued from available funds no later than June 30th of each year. Scholarship checks will be issued jointly to the scholarship recipient and the appropriate College/University. **Scholarship checks must be cashed within the 180-day time period as per banking regulations, or the funds will be forfeited.**